

WATTSBURG AREA SCHOOL DISTRICT BOARD OF EDUCATION

March 19, 2018

The Wattsburg Area School District Board of Education held their Regular Board meeting at the Wattsburg Area Elementary Center on March 19, 2018.

President Andy Pushchak called the meeting to order at 7:00 p.m. Mr. Eric Duda, Dr. Bill Hallock, Mr. Marty Pushchak, Mrs. Brenda Sandberg, Mr. Aaron Snippert, Mrs. Amanda Thayer-Zacks, and Dr. Andy Pushchak attended. Also in attendance were Mr. Kenneth Berlin, Superintendent; Dr. Leslee Hutchinson, Assistant to the Superintendent; Mrs. Vicki Bendig Business Administrator and Attorney Christine McClure, Solicitor. Mr. Josh Paris and Mrs. Julie Piekiewicz were absent.

Roll Call

Dr. Pushchak announced that the Transportation Committee had met prior to the Board Meeting and is standing in recess to resume at the conclusion of the board meeting. The committee meeting is open to the public.

The Fuel Up to Play 60 Club led in the Pledge of Allegiance through a video.

Motion by Mr. Snippert, seconded by Mrs. Sandberg to approve the agenda and addendum as presented. Motion approved by a voice vote with no opposition. Motion carried.

Agenda

Motion by Dr. Hallock, seconded by Mr. Snippert to approve the meeting minutes of February 19, 2018 Regular Board Meeting and the March 12, 2018 Work Session and Curriculum Committee meeting. Motion approved by a voice vote with no opposition. Motion carried.

Meeting Minutes

During the school reports, Mr. Calabrese shared a video the Fuel Up to Play 60 Club at the elementary center produced. The video highlighted the door decorating contest, the walking club and Fuel-Up Fridays. The club encourages students to exercise 60 minutes a day and live healthy lifestyles.

School Reports

Mr. Paris introduced Hannah Brisley and Daisy Rockwood who are members of the Lego Robotics Club at the middle school. And are taking the initiative to try to petition starting a Lego Robotics at the high school. They have a petition circulating and are looking at grants, etc. to secure funding.

Mr. Miller introduced the District 10 AAA Champions Girls' Basketball Team. The Board recognized each member of the team with a certificate. Team Captain, Vanessa Troutman thanked the district for their support.

Dr. Pushchak thanked all of our students for the positive representation they show. We are very proud of our students and their accomplishments.

No guests wished to address the board this evening.

Guest/Citizen Comments

In light of the tragedy of the Parkland Florida school shooting, Mr. Berlin presented the school safety summary for the district. This includes posters throughout the buildings with emergency commands: Lock Down, Lock Out, Evacuate and Shelter. Each having instructions on what to do when this type of emergency is present.

**Superintendent's
Report**

He also went over the Critical Incident Plan which is a detailed plan outline with the State Police. This is not published publically due to safety information contained.

The district also has Navigate Prepared 360° photographs of all rooms in the buildings that can be shared with emergency personnel so they know exact information for emergencies. These photographs also include information such as locations of fire extinguishers, etc.

The School Resource Officer is probably our most important safety component. Officer David Knight being on-site and ready to assist is a tremendous asset the district has.

The schools are practicing a larger variety of safety drills more frequently so students, staff and administration are ready should a situation arise.

Motion by Mr. Pushchak, seconded by Dr. Hallock to approve the following reports, payments and invoices as presented:

- Revenue & Expenditure Reports for February
 - [General Fund](#): \$9,494,031.86
 - [Cafeteria Report](#): \$-2,143.83
- Checks and Invoices
 - [Exhibit A1](#) Checks Already Written: \$46,423.71
 - [Exhibit A2](#) General Fund Bills: \$300,280,83
 - [Exhibit B](#) Cafeteria Bills: \$ \$25,519.15
 - [Exhibit B1](#) Cafeteria Checks Already Written: \$45.36
 - [Exhibit D](#) SHS Activity Fund Report: \$62,397.32

**Business
Administrator's
Report**

Motion approved by a voice vote with no opposition. Motion carried.

Motion by Mr. Pushchak, seconded by Mr. Snippet to approve the Northwest Tri-County Intermediate Unit General Operating Budget for the 2018-2019 school year in the amount of \$59,691,274. And to further approve Wattsburg Area School District's contribution to the School Improvement Services (Fund 020) budget of the Intermediate Unit for the 2018-2019 fiscal year in the amount of \$31,608.52. Motion approved by a voice vote with no opposition.

**Northwest
Tri-County
Intermediate Unit
2018-2019 Budget**

Motion by Mr. Pushchak, seconded by Mr. Snippet to approve the 2018-2019 General Fund Operating Budget for the Erie County Area Vocational-Technical School in Secondary Programs and Regional Career and Technical Center Adult programs as presented for adoption. The 2018-2019 General Fund Budget includes total expenditures of \$7,062,138 with total district contributions of

**Erie County
Vocational
Technical School
2018-2019 Budget**

\$4,092,605. In a recorded roll call vote, the following members voted to approve the budget: Mr. Pushchak, Mrs. Sandberg, Mr. Snippert, Mrs. Thayer-Zacks, Mr. Duda, Dr. Hallock, and Dr. Pushchak. Motion carried.

Motion by Mr. Duda, seconded by Dr. Hallock to reconsider the Northwest Tri-County Intermediate Unit 2018-2019 Budget. Motion approved by a voice vote with no opposition. In a recorded roll call vote, the following members voted to approve the Northwest Tri-County Intermediate Unit General Operating Budget for the 2018-2019 school year in the amount of \$59,691,274. And to further approve Wattsburg Area School District's contribution to the School Improvement Services (Fund 020) budget of the Intermediate Unit for the 2018-2019 fiscal year in the amount of \$31,608.52: Mr. Pushchak, Mrs. Sandberg, Mr. Snippert, Mrs. Thayer-Zacks, Mr. Duda, Dr. Hallock, and Dr. Pushchak. Motion carried.

**Northwest
Tri-County
Intermediate Unit
2018-2019 Budget**

Motion by Mr. Snippert, seconded by Dr. Hallock to approve the use of WASD Soccer Field on April 16, 18, 20, 23 and 5, 2018 from 5:00 – 7:30 p.m. for 5th & 6th Grade soccer games at no cost to the requestor. Motion approved by a voice vote with no opposition. Motion carried.

Facility Use Request

Motion by Mrs. Sandberg, seconded by Mr. Snippert to approve the additions to Kelly Educational Staff Substitute list:

Andrea Chizewicz Lourdez Medina Travis Rhoads Nathan Sellers
Amelia Chapman-Burke Hanni Wagner-Nazario
Corey O'Connor (Temporary IT Help Desk)

Motion approved by a voice vote with one abstention (Mr. Duda). Motion carried.

Motion by Mrs. Sandberg, seconded by Dr. Hallock to approve the following:

- The addition of Meckenzie Jones to the Service Substitute List
- Approve the following leave requests:
 - Intermittent Family Medical Leave for Amy Heyer effective February 21, 2018.
 - Intermittent Family Medical Leave for Carol Cook effective March 7, 2018.
 - Family Medical Leave for Judy Metzler effective March 20, 2018.
 - Childbirth Leave of Absence for Jessica Sambuchino anticipated effective April 23, 2018 through June 6, 2018 according to the WASD/WEA Collective Bargaining Unit Agreement.
 - Family Medical Leave for Carrie Burlingham effective March 15, 2018.
- The appointment of Scott Stratton as a long-term WAEC substitute teacher anticipated effective April 4, 2018 through June 8, 2018 at

Service Substitute

Leave Requests

Appointment

Bachelor's, Step 1, \$41,632 according to the WASD/WEA Collective Bargaining Unit Agreement.

- David Knight to attend Collaborating to Address Safety & Mental Health Issues and to Recover from Crisis on March 20, 2018 in Buffalo, NY. No cost to district.
- The tuition reimbursement requests as outlined in [Exhibit E](#).
- Resignations as follows:
 - For the purpose of retirement of Walter Staab, SHS Teacher effective July 1, 2018.
 - Meckenzie Jones, Custodian effective March 21, 2018.

Motion approved by a voice vote with no opposition. Motion carried.

Motion by Dr. Hallock, seconded by Mrs. Sandberg to approve the following:

- To adopt Policy 150 - Title 1 – Comparability of Services as outlined in [Exhibit F](#).
- Approve the second reading of the following policies as outlined:
 - 103 – Nondiscrimination in School and Classroom Practices – [Exhibit G](#)
 - 103.1 – Nondiscrimination – Qualified Students with Disabilities – [Exhibit H](#)
 - 104 – Nondiscrimination in Employment and Contract Practices – [Exhibit I](#)
 - 302 – Employment of Superintendent/Assistant Superintendent – [Exhibit J](#)
 - 311 – Suspensions/Furloughs – [Exhibit K](#)
 - 808 – Food Services – [Exhibit L](#)
 - 819 - Suicide Awareness – [Exhibit M](#)
- Delete the following policies and the references to them in affected Policies (203.1, 253, 249, 252, 314.1, 815, and 824) as outlined:
 - 248 – Unlawful Harassment – [Exhibit N](#)
 - 310 – Abolishing a Position – [Exhibit O](#)
 - 348 – Unlawful Harassment – [Exhibit P](#)

Motion approved by a voice vote with no opposition. Motion carried.

Motion by Mr. Duda, seconded by Mr. Snippert to approve the following transportation requests:

Group Requesting:	Date:	Destination:	Estimated Cost:	Funds By:
Grade 4	Thursday, May 31, 2018	Erie Seawolves,	\$480.00	PTO
Grade 7 Girls Math/Science Careers	Tuesday, May 8, 2018	PSU Behrend	\$390.00	Student Activities
Grade 5	Thursday, May 15, 2018	PSU Behrend	\$440.00	Student Activities

Motion approved by a voice vote with no opposition. Motion carried.

Conference Request

Tuition Reimbursement

Resignations

Policies Adoption

Second Reading

Deletion of Policies

Transportation Requests

Motion by Mrs. Thayer-Zacks, seconded by Dr. Hallock to approve the addition of Matthew Fuller, Michelle Henderson, Cody Martinez and Kimberly Myers to the WASD Volunteer List and to approved Bretton Smith as Baseball 1st Assistant Coach for the 2017-2018 school year at Step 2, \$2,427 as per the WASD/WEA Collective Bargaining Unit Agreement. Motion approved by a voice vote with no opposition. Motion carried.

WASD Volunteers

**Athletic
Appointment**

Motion by Mrs. Sandberg, seconded by Mr. Snippert to approve the SHS Prom on May 11, 2018 at Erie Maennerchor Club, Erie, PA from 7:00 – 10:00 PM and the Senior Banquet on May 24, 2018 at Beechwood Golf Club, Fairview, PA from 6:00 – 9:00 PM. Motion approved by a voice vote with no opposition. Motion carried.

SHS Prom

Senior Banquet

Mr. Duda reported that the Erie County Vocational-Technical Bargaining Unit ratified the proposed contract and the JOB is to ratify at their next meeting.

**Erie County
Vocational
Technical School**

The Northwest Tri-County Intermediate Unit 5 Board has not yet had their March meeting and Dr. Pushchak will report next month.

**Northwest
Tri-County
Intermediate Unit**

There being no further business before the Board, upon motion by Dr. Hallock, seconded by Mr. Snippert the meeting was adjourned at 4:43 p.m.

Adjournment

Signature on File
Vicki Bendig
School Board Secretary